



"Enriching Lives"

COUNTY OF LOS ANGELES
DEPARTMENT OF CORONER

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(323) 343-0512

<http://coroner.lacounty.gov>



**Lakshmanan
Sathyavagiswaran, MD**
Chief Medical Examiner-
Coroner/Interim Director

September 18, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

66 September 18, 2012

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

**APPROVE EXPENDITURES FOR THE
WEST COAST TRAINING CONFERENCE
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

Request approval to expend funds to host and conduct the 2012 West Coast Training Conference to be held on October 24 thru 26, 2012, at North Hollywood Garland Hotel.

IT IS RECOMMENDED THAT THE BOARD

1. Authorize the Department of Coroner (DOC) to expend funds to host and conduct the 2012 West Coast Training Conference, to be held on October 24 thru 26, 2012, at an estimated cost not to exceed \$40,000.
2. Authorize the Chief Medical Examiner-Coroner/Interim Director (Director), or his designee, to expend funds from its operating budget for venue space and catering services at the Beverly Garland Hotel, at a cost of \$22,400, and additional incidental expenses of approximately \$8,900.
3. Authorize the Director, or his designee, to sign substantially similar Agreements with similar conference sites for facility rental fees and catering services for three subsequent annual West Cost Training Conference through Fiscal Year (FY) 2014-

Accreditations:

National Association of Medical Examiners
California Medical Association-Continuing Medical Education
Accreditation Council for Graduate Medical Education

American Society of Crime Laboratory Directors-LAB
Peace Officer Standards and Training Certified

Law and Science Serving the Community

15 not to exceed a total amount of \$40,000 per annual event, subject to notice to your Board and the Chief Executive Office (CEO).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will allow DOC to host and conduct the annual West Coast Training Conference to be held on October 24 thru 26, 2012 at the Beverly Garland Hotel and additional subsequent annual West Coast Training Conferences. The Conference provides continuing medical education credit and police officer standard training requirements for law enforcement, coroners, medico legal death investigators, forensic pathologists, other legal and medical personnel and forensic science students throughout the state and nation.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The recommended action is consistent with the principles of the County's Strategic Plan Goal #1 Operational Effectiveness.

FISCAL IMPACT/FINANCING

Though the 2012 and subsequent West Coast Training Conference's will be initially funded by the DOC operating budget it is expected that the cost will be offset by participant registration fees collected by the DOC prior to each conference. The 2012 West Coast Training Conference cost for venue space and catering services at the Beverly Garland Hotel is estimated at \$22,400 and incidental costs are estimated at \$8,900. The final cost per conference will be determined by the actual number of participants, which is expected to range up to 120 participants.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

For the past twenty years, the DOC has provided training for continued medical education credit and Peace Officer Standards Training (POST) credits. As host, the DOC is required to provide for Conference space, handout materials, lunch and refreshments during the training.

IMPACT ON CURRENT SERVICES

The Conference will benefit law enforcement, coroners, medico legal death investigators, forensic pathologists, other legal and medical personnel and forensic science students throughout the state and nation by providing medico-legal death investigation training.

Honorable Board of Supervisors
September 18, 2012
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Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Lakshmanan Sathyavagiswaran', is written over a horizontal line.

Lakshmanan Sathyavagiswaran, MD
Chief Medical Examiner-Coroner/Interim Director

LS:/es

c: Chief Executive Officer
County Counsel
Executive Office, Board of Supervisors